

Residential Fireplace Permits & Inspections Info Sheet

Starting 1 April 2018, HVAC permits will be required prior to installation of gas fireplaces.

Permits

HVAC permit applications are available online. The building code requires that the permit be issued prior to doing the work.

- For those of you familiar with Duluth's eTRAKiT online permits, you will select permit type WBS GAS FIREPLACE.
- If you have not used eTRAKiT, call our office at 218/730-5240 to set up a contractor's account.
- Some of the information you will need to provide in the online application:
 - Select the Correct Work Address
 - Contact Information
 - Work Description
 - Value of the Work
 - Whether the building is a 1 or 2 family dwelling, a 3+ unit multi-family dwelling, or a commercial building
 - Appliance Manufacturer
 - Model Number
 - Whether New or Replacement
 - BTUs
- Fees for gas fireplaces will be based on the valuation of the project. Decorative work and finishes can be excluded from the valuation.
- eTRAKiT will calculate fees automatically based on the valuation.
- For planning purposes, you can use the fee calculator on our website at <http://www.duluthmn.gov/construction-services-inspections/permit-fees/> to determine fees.
- Gas piping in conjunction with fireplace installations requires a separate GAS PIPING permit and inspection.
- Electrical work in conjunction with fireplace installations requires a separate ELECTRICAL permit and inspection.

Inspections

A rough-in inspection and final inspection will be required for gas fireplace installations. Call Inspector Mike Giese for inspections after the permit is issued and before covering any work.

Other Information

The Minnesota State Building Code requires permits and inspections for gas fireplaces. Inspections will help assure that installations are completed safely.

Minnesota Department of Labor and Industry licensing and bonding regulations are applicable, requiring the installer of a gas fireplace to meet Minnesota Construction Codes and Licensing Division (CCLD) requirements for bonding of mechanical contractors or to be the owner/occupant of the single family dwelling where the work is done. Contact CCLD at (651) 284-5034 or online at <http://www.dli.mn.gov/cclld/HVAC> with questions.

Gas piping must be done by a licensed plumbing contractor, and electrical work must be done by a licensed electrical contractor in accordance with MN contractor licensing requirements.

Contact Information

Call Mike Giese or Steve Eberhart with questions about installation, code requirements, or to schedule inspections.

Online permits via eTRAKiT for Gas Piping and Fireplace permits:

<http://www.duluthmn.gov/construction-services-inspections/epermits>

Gas piping inspections:

Steve Eberhart, Combination Construction Inspector

218-522-0928

Seberhart@duluthmn.gov

Fireplace inspections:

Mike Giese, HVAC Inspector

218-522-0899

mgiese@duluthmn.gov

If you need help with the permit process, call the One Stop Shop.

Permitting Services

218-730-5240

permittingservices@duluthmn.gov